TOWN MANAGER MONTHLY REPORT
April, 2016

To: Town Council

From: Marc Orlando, ICMA-CM, Town Manager

Date: May 10, 2016

Town Operations
- Weekly meetings with senior staff team every Wednesday.
- Monthly meetings with individual Department Heads, Deputy Town Manager, Executive Director of the Bluffton Public Development Corporation and the Executive Director of the Don Ryan Center for Innovation.
- Monthly meetings with Capital Project Program Manager.
- Meetings with Department Heads throughout the month to prepare the FY2017 Consolidated Budget.
- Attended International City Manager Association Regional Southeast Summit in Savannah, GA on April 1st.
- Attended Hilton Head National Redevelopment meeting with Beaufort County Administrator Gary Kubic, and Town of Hilton Head Island Town Manager Steve Riley on April 8th.
- Attended meeting with May River Road Streetscape Project stakeholders to coordinate landscape plan and easement acquisition on April 12th.

Town Council/Town Attorney Related Meetings
- Weekly Mayor / Mayor Pro Tem / Town Manager meeting every Thursday.
- Monthly meeting with Town Attorney to coordinate Town Council Agenda items.
- Attended FY17 Budget preparation meetings with individual Town Council members throughout the month.
- Meeting with Councilman Fred Hamilton on April 4th.
- Meeting with Town Attorney on April 7th.
- Meeting with Mayor Sulka and SCE&G representatives on April 18th.
- Attended Mayor's Heritage Tourism Meeting on April 18th.
- Meeting with Mayor Sulka, Councilman Toomer, and Town of Port Royal representatives on April 19th.
- Meeting with Sun City Government Affairs Committee members Judy Lampe and Bob McBarron on April 19th.
- Attended Town Council Quarterly Workshop on April 19th.
- Attended Arbor Day Event at Red Cedar Elementary with Mayor Sulka and several Town of Bluffton staff members.

Community Related Meetings and Events
- Attended 16th Annual May River Clean Up on April 23rd.